



**Electric Board  
Approved MINUTES**

**SPECIAL CALLED MEETING**  
January 16, 2013

The Electric Board convened in a special called meeting on January 16, 2013 at City Hall, 301 West 2<sup>nd</sup> Street, 1<sup>st</sup> Floor, B&C room 1100, Austin, Texas.

Board Chair Randy Pomikahl called the Board Meeting to order at 9:38 a.m.

**Board Members in Attendance:** Randy Pomikahl, Robert Schmidt, Peggy Simpson, Chris Wagner, and Ronny Williams. Board Member Randy Walden and Tasha McCarter were absent.

**Staff in Attendance:** Dan McNabb, Carl Thompson, Julie Kirby, Leon Barba, JB Meier, Randy Haydon, Florin Vasile, Reagan Moore, Charles Seaver, Joan Wilhite, Ken Button, and James Rowen.

1. **APPROVAL OF MINUTES:** The minutes from the November 28, 2012 meeting were approved on Board Member Williams's motion and Board Member Wagner's second on a 5-0 vote.
2. **CITIZEN COMMUNICATION:** None.
3. **NEW BUSINESS**
  - a. **Annual Report.** Board Member Wagner made a motion to approve the Board's Annual Report with no changes, second by Board Member Williams for a 5-0 vote.
4. **DISCUSSION AND POSSIBLE ACTION**
  - a. **Written Process for coordinating review of electrical service plans between Commercial Plan Review and Austin Energy.** J.B. Meier's stated that Commercial Plan Review (CPR) will only review commercial plans from the meter and for NEC requirements. Staff will be meeting to determine the review and approval of plans and permits under the Austin Energy Design Criteria Manual. The Board would like a follow up in the future.
5. **CONDUCT A PUBLIC HEARING:**
  - a. **Recommendation for draft code amendment for the 2011 NEC local amendments.**  
The Board opened the Public Hearing and discussed the revised ordinance created by the Work Group. The public hearing was closed and Board Member Wagner made a motion to approve the ordinance removing of Section 25-12-114 second by Board Member Williams for a 5-0 vote.
6. **FUTURE AGENDA ITEMS:**
  - Implementation of the Special Inspection Program with the addition of 2 FTE's.
  - Possible revision to the draft ordinance relating to clarification of Section 230.70(A)(3).
  - Update on the review process for electrical plans.

**ADJOURN:** Motion to adjourn the meeting was made by Mr. Williams and seconded by Mr. Wagner for a vote of 5-0. The meeting adjourned at 10:45 a.m.